



Dallas, TX

**Mesquite Convention Center and Exhibit Hall**

1750 Rodeo Drive  
Mesquite, TX 75149  
972-204-1928

<https://www.visitmesquitetx.com/business/mesquite-convention-center--exhibit-hall>

**Expo Dates: September 27, 2023**

**Room: Exhibit Hall A**

**Electricity Order Information:** [See order form](#). When ordering please **be sure to notify:** [expolive@ptotoday.com](mailto:expolive@ptotoday.com)

**Wi-Fi:** The convention center offers free Wi-Fi. Since the bandwidth is shared the speed is not guaranteed. If you wish to order guaranteed bandwidth, see the electrical order form above. When ordering please **be sure to notify:** [expolive@ptotoday.com](mailto:expolive@ptotoday.com)

**Food Sampling:** Email Chanell Bacon at [chanell.bacon@atriumhospitality.com](mailto:chanell.bacon@atriumhospitality.com) and cc [expolive@ptotoday.com](mailto:expolive@ptotoday.com) and let her know you are attending the PTO Today Expo and will be offering samples. Provide her with:

1. A description of what you are sampling.
2. The size of the free sample (needs to be 2 ounces or under).
3. A copy of your current food handler certificate.
4. Provide a copy of your company's COI. The COI must meet the requirements below.

COI requirements for sampling:

**INSURANCE AND INDEMNIFICATION:** Hotel and Group each agree to carry and maintain and provide evidence of liability and other insurance in amounts sufficient to provide coverage against any claims arising out of its activities or relating to its respective obligations under this Agreement, with liability coverage of not less than \$1,000,000.00 per occurrence. Group's insurance policy shall name the Atrium TRS III, LP, d/b/a Hampton Suites & Convention Center Mesquite and Atrium Hospitality LP (collectively, the "Hotel Parties") as additional insureds. With respect to any claims or other liability for which Group is responsible, Group's insurance will be primary and not contributory to any insurance maintained by the Hotel Parties. Damage caused by the Group or its attendees or contractors will be the Group's responsibility. The Hotel is not responsible for any loss or damage no matter how caused, to any samples, displays, properties, or personal effects brought into the Hotel, and/or for the loss of equipment, exhibits or other materials left in meeting rooms. Group will carry workers compensation coverage as required by law. Group will carry workers compensation coverage as required by law. Group will provide Hotel with a copy of their Certificate of Insurance no later than thirty (30) days prior to arrival.

**Link and Instructions for Exhibitor Online Services:** [Click here](#).

**Local Accommodations:** [The Hampton Inn and Suites Dallas-Mesquite](#) is attached to the convention center. For a list of other area accommodations, [click here](#).