

Novi, MI

Suburban Collection Showplace 46100 Grand River Avenue Novi, MI 48374 248-348-5600 https://www.njexpocenter.com/

Expo Dates: April 11, 2024

Electricity and Wi-Fi Order Information

To order electricity, please complete this <u>form</u> and email to <u>dthomas@surbanshowplace.com</u>

To order Wi-Fi, please complete this form and email to dthomas@surbanshowplace.com

When ordering please be sure to notify: expolive@ptotoday.com

Food Sampling:

No permits are required if samples are prepackaged and shelf stable. Any food samples that will be prepared onsite need a Health Permit from the Oakland County Health Department. Sample size is 2oz. Please review these forms:

- Fillable Temporary Food Service License Application
- <u>ECF Food Vendor List Only Fillable</u>
- <u>2023 EH Fee Schedule</u>

Link and Instructions for Exhibitor Online Services

Go to the following website: www.artcraftdisplay.com On the Home Page, click on: "Download Exhibitor Kit" Enter Event Code: 345093

Novi Shipping Information

**Please be sure to visit the exhibitor kit for freight and drayage requirements and to verify all shipping windows and addresses.